

UPPER HANOVER TOWNSHIP
BOARD OF SUPERVISORS ORGANIZATION MEETING
MONDAY, JANUARY 3, 2022

The 2022 Organization Meeting of Upper Hanover Township Board of Supervisors was called to order at 7:00 PM at 1704 Pillsbury Road, East Greenville, PA 18042, followed by the Salute to the Flag. Present were Supervisors Ben Fiorito, Dorothy Diehl, Steve Rothenberger, Tim Woodward and Stefan Laessig. Also present were Solicitor Joseph Bresnan and Township Manager Anne Klepfer.

There were no public comments during the Citizen Comments period.

Mr. Fiorito welcomed newly elected Supervisor Stefan Laessig who was sworn in prior to the meeting. The meeting was then turned over to Solicitor Bresnan to serve as Chairman Pro-tem for the selection of the 2022 Officers.

Solicitor Bresnan asked for nominations for the following offices:

1. Chairman. Ben Fiorito **nominated** Steve Rothenberger. Mr. Woodward **seconded** the nomination. There were no other nominations. Mr. Rothenberger was **appointed Chairman by unanimous vote**.
2. Vice-Chairman. Tim Woodward **nominated** Ben Fiorito for Vice-Chairman. The nomination was **seconded by** Stefan Laessig. There were no other nominations. Mr. Fiorito was **appointed Vice-Chairman by unanimous vote**.
3. Assistant Secretary. Steve Rothenberger **nominated** Mrs. Diehl for Assistant Secretary. Mr. Woodward **seconded** the nomination. There were no other nominations. Mrs. Diehl was **appointed Assistant Secretary by unanimous vote**.
4. Assistant Treasurer. Steve Rothenberger **nominated** Ben Fiorito for Assistant Treasurer. Mr. Laessig **seconded** the nomination. There were no other nominations. Mr. Fiorito was **appointed Assistant Treasurer by unanimous vote**.

The meeting was turned over to Chairman Rothenberger to continue with Board, Commission, Authority, and Committee Appointments. Mr. Rothenberger noted that there are two vacancies to fill. There is a vacancy for Planning Commission Alternate, Term 1/1/22 to 12/31/24 and for an Active Farmer to serve on the Agricultural Security Area Advisory Board. Tim Woodward volunteered to serve on the Agricultural Security Area Advisory Board. Mrs. Diehl informed the Board that Mr. Diehl was interested in being appointed as Alternate for the Planning Commission. Mrs. Diehl recommended advertising the vacancy on the website and seeing if there are any other interested residents.

The following Slate of Board, Commission, Authority & Committee Appointments was considered:

Brandon Reed, Planning Commission, Term 1/1/22-12/31/25
Stefan Laessig, Planning Commission, Term 1/1/22-12/31/25
Sharon Bastone, Planning Commission, the unexpired term 1/1/22 -12/31/24
Ben Fiorito, Upper Hanover Authority, Term 1/1/22 – 12/31/26
Eugene Marks, Zoning Hearing Board, Term 1/1/22-12/31/24
George Long, Vacancy Board, Term 1/1/22-12/31/22

Terry Fenstermaker, Industrial Development Authority, Term 1/1/22-12/31/26
Robert Borneman, Historical Committee, Term 1/1/22-12/31/24
Carol Leight, Parks and Recreation Committee, Term 1/1/22-12/31/24
William Gillespie, Building Code Board of Appeals, Term 1/1/22-12/31/22
David Grubb, Building Code Board of Appeals, Term 1/1/22-12/31/22
Trevor Smith, Building Code Board of Appeals, Term 1/1/22-12/31/22
Becky Putera, U.P.V. Library Representative, Term 1/1/22-12/31/22
Tim Woodward, Active Farmer, ASA Advisory Committee, Term – Open

Stefan Laessig **moved** to adopt the Slate as amended above. Mrs. Diehl **seconded** the motion which was approved by **unanimous vote**.

The following other Appointments were considered:

Township Manager/Secretary-Treasurer – Anne W. Klepfer, Term 1/1/22-12/31/22
Township Engineer & Zoning Officer – LTL Consultants, Term 1/2/22-12/31/22
Township Solicitor- Joseph E. Bresnan, Esquire, Term 1/1/22-12/21/22
Special Engineering Consultant – Gilmore & Associates, Term 1/1/22-12/31/22
Traffic Engineering Consultant – McMahon Associates, Term 1/1/22-12/31/22
Assistant Emergency Management Coordinator – James Fry, Term 1/1/22-12/31/22
Fire Marshal, Emergency Management Coordinator- Shawn Shade, Term 1/1/22- 12/31/22
Building Inspector/BCO – LTL Consultants, Term, 1/1/22-12-12/31/22
Sewage Enforcement Officer – Montgomery County Health Department, Term 1/1/22-12/31/22
Pension Plan Trustees, Dottie Diehl, Stefan Laessig, and Anne W. Klepfer, Term 1/1/22-12/31/22

Ben Fiorito **moved** to adopt the slate as amended with Stefan Laessig replacing himself on the Pension Plan. Klepfer asked if there was an appointment for the Montgomery County Tax Collection Committee. The Board asked her to look into the status of Upper Hanover Township's representative and were comfortable if she was named as their representative.

Bank Depositories, Authorized Signatories and Treasurer's Bond:

Bank Depositories: Quakertown National Bank (QNB); PA Local Government Investment Trust (PLGIT); Univest National Bank; Embassy Bank

Authorized Signatories for checks and transactions: Chairman, Vice-Chairman; Secretary-Treasurer, Assistant Secretary and Assistant Treasurer (any two signatures)

Treasurer's Bond: \$1,000,000 through Selective Insurance Company

Mrs. Diehl **moved** to approve the Bank Depositories, Authorized Signatories and Treasurer's Bond as presented with the addition of Embassy Bank as an approved depository. The motion was **seconded** by Ben Fiorito and was approved by **unanimous vote**.

OTHER BUSINESS:

Resolution NO. 2022-01: 2022 Fee Schedule – **Motion** by Mrs. Diehl to adopt Resolution 2022-01; **Second** by Tim Woodward and **approved by unanimous vote**.

Resolution NO. 2022-02 Tax Collector Compensation – **Motion by Mrs. Diehl to adopt Resolution 2022-02; Second by Tim Woodward and approved by unanimous vote.** Note: Board to review midway through 2024.

2022 Holiday Schedule – Approved **by motion** of Mrs. Diehl; **second by Mr. Laessig and approved unanimously.**

2022 Vacation Schedule – Approved **by motion** of Tim Woodward; **second by Mr. Laessig and approved unanimously.**

Resolution NO. 2022-03: 2022 Mileage Rate – Approved **by motion** of Mr. Laessig; **seconded by Ben Fiorito and approved unanimously.**

Resolution NO. 2022-04: 2022 Health Insurance Co-Pay – Approved **by motion** of Mrs. Diehl; **second by Tim Woodward and approved unanimously.**

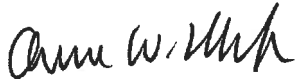
NEW BUSINESS

Mrs. Klepfer asked for a Personnel Meeting between tonight’s meeting and the Regular Meeting. Mrs. Diehl said she was available Tuesday, January 4th and Mr. Woodward said he was not available but was fine with Mrs. Diehl meeting with Mrs. Klepfer.

OLD BUSINESS – None

ADJOURNMENT – The meeting was adjourned by motion of Mrs. Diehl, second by Tim Woodward and approved by unanimous vote.

Respectfully Submitted,



Anne W. Klepfer

Township Secretary