

UPPER HANOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
TUESDAY, JANUARY 11, 2022

The Regular Meeting of the Upper Hanover Township Board of Supervisors was called to order at 7:00 PM at 1704 Pillsbury Road, East Greenville, PA 18041 by Chairman Rothenberger followed by a Salute to the Flag. Present were Chairman Rothenberger, Vice-Chairman Fiorito, Supervisor Dorothy Diehl (via telephone speaker), Supervisors Timothy Woodward and Supervisor Stefan Laessig. Also present were Solicitor Joseph Bresnan, Township Engineer John Weber and Township Manager Anne Klepfer.

**Citizen Comment Period**

There were no public comments on non-agenda items.

**Meeting Minutes**

Mr. Fiorito **moved** to approve the December 14, 2021 Meeting Minutes and the January 3, 2022 Organizational Meeting Minutes. The motion was **seconded** by Mr. Woodward. The December 14, 2021 Meeting minutes were **approved 4-0-1** with Mr. Laessig abstaining. The January 3, 2022 Organizational Minutes was **approved 5-0**.

**Monthly Invoices**

Mr. Woodward **moved** to approve the Previously Paid Bills List and the Monthly Bills List. The motion was **seconded** by Mr. Laessig and they were **approved 5-0**.

**Monthly Reports**

Mrs. Klepfer entered the Treasurer's Report, the State Police Report, the Building Inspector's Report, the Fire Marshal's Report and the Road Report into the meeting record.

Mr. Laessig noted that he observed that minor incidents like welfare checks make up most of the monthly incidents reported on the State Police Report.

**Planning and Zoning**

Scheduled for this evening is a Public Hearing on an application for rezoning of the DeMeno Property made by D.R. Horton. A stenographer was present to record the hearing. The subject of the Public Hearing is Ordinance No. 2022-01 which proposes to rezone specified properties from LIC-1 to R2. Unfortunately, the applicant's primary attorney is ill. Her two additional attorneys from her firm tested positive for COVID-19. Mr. Bresnan indicated that he will open the hearing and enter exhibits into the record but that the hearing will be postponed until the February 8, 2022 Regular Meeting of the Board of Supervisors where it will reconvene. He noted that because the next date for the continued hearing is being adopted this evening, no

additional legal notices, property owner notifications and posting of the perimeter will be required.

Solicitor Bresnan opened the Public Hearing at 7:30 PM. Entered into the record were the following Township Exhibits:

1. T1–Ordinance No. 2022-01
2. T2–Affidavit of Mailing of required Notices to Affected Property Owners by former Township Manager Stanley Seitzinger
3. T3–Affidavit of Posting of the Perimeter by LTL Consulting Engineers
4. T4–Copy of the Legal Notice sent to The Town and Country
5. T5–Proof of Publication from The Town and Country

Mr. Bresnan announced that Public Comments will be taken on February 8<sup>th</sup> when the Applicant is present to receive them.

Mr. Bresnan answered procedural questions from members of the public present and announced the hearing was continued to Tuesday, February 8, 2022 at 7:00 PM.

#### **2022 Supervisor Committee Appointments by Chairman**

1. Budget and Finance Committee – Mr. Fiorito
2. Personnel Committee – Mrs. Diehl and Mr. Woodward
3. Open Space, Parks and Recreation – Mr. Laessig
4. Regional Planning Committee – Mr. Rothenberger
5. Sewage and Water Committee – Mr. Fiorito
6. Bridge and Road Committee – Mr. Fiorito and Mr. Rothenberger
7. Public Safety Committee – Mrs. Diehl and Mr. Woodward

Mr. Laessig **moved** to approve the above listed committee assignments. Mr. Woodward **seconded** the motion and it was **approved 5-0**.

#### **Other 2022 Appointments**

1. Regional Planning Committee – Planning Commission Member Bill Kalb and Sharon Bastone as Alternate.

Mr. Fiorito **moved** to approve the above appointment for one-year terms. Mr. Laessig **seconded** the motion which was **approved 5-0**.

2. Open Records Officer- Anne Klepfer

Mr. Fiorito **moved** to approve the above appointments for one-year terms. Mr. Woodward **seconded** the motion which was **approved 5-0**.

3. Montgomery County Tax Collection Committee – Resolution No. 2022-05 naming Anne W. Klepfer as the Upper Hanover Township Voting Delegate and Mr. Rothenberger First Alternate and Mr. Fiorito Second Alternate.

Mr. Woodward **moved** to adopt Resolution No. 2022-05. Mr. Laessig **seconded** the motion. The Resolution was **adopted by a 5-0 vote**.

### **Committee Reports**

1. Budget & Finance Committee – Mr. Fiorito reported on the Township’s Investments
2. Personnel Committee – No report
3. Open Space, Parks and Recreation – Park and Recreation Chairman Bill Fenley reported that they are meeting January 24<sup>th</sup> at 7:00 PM. They are still waiting for the applicants for several park projects to move forward with their projects.
4. Regional Planning Committee – Confirmed that the Act 167 Project Presentation will be at the February Meeting held February 23, 2022 at 7:00 PM at Marlborough Township Municipal Building.
5. Sewer & Water Committee – Mr. Fiorito reported that the Authority finished their 2022 Budgets for Sewer and Water Operations and that they continue to work on I&I problems in Palm.
6. Bridge and Road Committee – No Report.
7. Public Safety Committee – Mrs. Diehl reported that she will start calling neighboring public safety contacts to introduce herself.

### **Township Engineer’s Report**

1. Graber Road Stormwater Pipe Replacement – The Board of Supervisors reviewed photos of a 12” driveway pipe located in the right-of-way of Graber Road. The pipe was installed prior to the Township’s Ordinance standards and is substandard to handle the amount of stormwater which is causing drainage problems for Graber Road. Mr. Fiorito noted that it is not standard procedure to replace pipes under private driveways, but that after reviewing this particular case, he felt there was sufficient reason for the Township to replace the pipe with a larger one. The pipe conveys water from the Township’s municipal storm sewer system. Due to the fact that it is not standard procedure, staff felt it was appropriate to bring the matter before the full Board of Supervisors. The consensus of the Board is to review situations like this on a case by case basis and in this case the Board was in favor of moving forward with plans to replace the 12” diameter pipe with at least an 18” diameter pipe.
2. Escrow Release for Gerryville Self-Storage in the amount of \$182,764.37 was approved by **motion** of Mr. Fiorito, **second** by Mr. Woodward and **unanimous vote**.

### **Township Manager's Report**

1. Propane Proposals – Mr. Fiorito **moved** to authorize seeking Propane Proposals for 2022. The motion was **seconded** by Mr. Laessig and was **unanimously approved**.
2. Signal Services's recommended signal maintenance. Mr. Woodward **moved** to authorize the highlighted repairs. Mr. Fiorito **seconded** the motion which **carried 5-0**. The remainder of the items will be reviewed by the Traffic Engineer prior to consideration by the Board.
3. Univest & QNB Signatory Approval Paperwork.

Mr. Woodward **moved** to adopt Resolution No. 2022-06 and Resolution No. 2022-07, **seconded** by Mr. Laessig, **approved 5-0**.

4. Purchasing Guidance. Mrs. Klepfer asked the Board for permission to purchase a new desk, chair and printer for her office and to convert the Township Operating System from a licensed desk top system to Microsoft 365. The consensus is for Mrs. Klepfer to move forward with these purchases.

### **Township Solicitor's Report**

1. Reserve at Mocoby Run Phase 4 A Road Dedication. Although the Township is not satisfied with the condition of the stormwater basin in Phase 4A, the consensus of the Board is that the residents of Deer Run Road, Saddlewood Drive and a portion of Cedarbrook Road should not suffer a delay in dedication of the roads which are installed satisfactorily. Mr. Fiorito **moved** to adopt Resolution 2022-08, Mr. Laessig **seconded** the motion and the Resolution was **adopted 5-0**. Dedication is conditioned upon the developer posting a maintenance bond for the 18 month Maintenance Period and executing the required Deeds of Dedication.

Mr. Fioritio noted that he has other concerns about this development in addition to the stormwater basin. Township snow plow trucks had difficulty navigating the narrow cartways with parked cars on both sides of the road. Also, a manhole cover was hit while plowing Cedarbrook Road which was dedicated last October. The Township may wish to consider parking restrictions or snow emergency route designation. Township Engineer John Weber will review.

2. The attorney for a warehouse development asked if there is a preferred sequence. They have determined that their project will need both Conditional Use approval from the Board of Supervisors and Zoning Relief from the Zoning Hearing Board. Without more information on what relief is needed from the Zoning Hearing Board, the board declined to make a recommendation.

### Old Business

1. Perkiomen Creek Watershed Act 167 Plan presentation is scheduled for February 23, 2022 at 7:00 PM at Marlborough Township Municipal Building.
2. Speed Display/Radar Signs. Mr. Woodward **moved** to authorize the permitting and permanent installation of the signs near the entrance to the Vineyards. The motion was **seconded** by Mr. Laessig and **approved 5-0**.

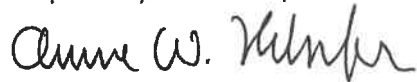
### New Business

1. Seasonal Help – Parttime CDL Snowplow & Salt Truck Operator Wage Rate. Mr. Laessig **moved** to Adopt **Resolution 2022-10** amending the 2022 Salary and Wage Schedule to increase the wage for Seasonal Parttime CDL Snow Plow/Salt Truck Operators to \$25 per hour. The motion was **seconded** by Mr. Woodward and **approved 5-0**.
2. Covid-19 Employee Exposure Policy. The draft policy still needs to be fine-tuned by the Solicitor and Manager. The consensus of the Board is to allow up to 10 paid sick days for COVID-19 illness and imposed quarantine due to exposure by direct contact to a positive case; and that no more than 5 consecutive COVID-19 days could be used. The COVID-19 paid leave is in addition to the regular paid sick leave employees receive per the Township's Personnel Policy. The COVID-19 Sick-time must be used in the year it is awarded and the Township does not pay an employee for days that are not used. The policy can be revoked at any time and will be reviewed annually. Mr. Woodward **moved** to adopt Resolution No. 2022-09 adopting the COVID-19 Employee Exposure Policy subject to final review by the Township Solicitor and Township Manager. The motion was **seconded** by Mr. Fiorito and was **approved 5-0**.

### Adjournment

Mr. Laessig **moved** to adjourn the meeting at 8:55 PM. The motion was **seconded** by Mr. Woodward and **approved unanimously**.

Respectfully Submitted,



Anne W. Klepfer

Township Secretary