

UPPER HANOVER TOWNSHIP BOARD OF SUPERVISORS

MEETING MINUTES

TUESDAY, FEBRUARY 8, 2022

The Regular Meeting of the Upper Hanover Township Board of Supervisors was called to order at 7:00 PM at the Upper Hanover Township Municipal Building, 1704 Pillsbury Road, East Greenville, PA 18041. Present were Chairman Steven R. Rothenberger, Vice-Chairman Ben Fiorito, member Stefan Laessig and member Timothy Woodward. Other officials present were Solicitor Joseph Bresnan, Engineer John Weber and Township Manager Anne W. Klepfer. Absent was Supervisor Dorothy Diehl.

Citizen Comments (Non-Agenda Items)

There were no public comments.

Approval of Minutes – January 11, 2022, Regular Meeting

Mr. Laessig asked for the members of the Roads and Bridges Committee to be amended to reflect Mr. Fiorito and Mr. Rothenberger as members. Mr. Laessig **moved** to adopt the January 11, 2022, Meeting Minutes as amended. Mr. Woodward **seconded** the motion which was **approved unanimously**.

Monthly Invoices

1. **Previously Paid Bills.** Mr. Woodward **moved** to approve previously paid bills. Mr. Laessig **seconded** the motion. **Approved 4-0.**
2. **Monthly Bills List for February.** Mr. Fiorito **moved** to approve the February Bills List. Mr. Laessig **seconded** the motion. **Approved 4-0.**

Monthly Reports

Mr. Shade and Mr. Latshaw were not in attendance. Mrs. Klepfer asked to enter the Treasurer's Report, The State Police Report, the Building Inspection Report, the Fire Marshal Report, and the Road Report into the Record.

Planning and Zoning Matters

1. **Baringer ASA Application.** At 7:08 pm Solicitor Bresnan presented the Todd and Jeannette Baringer Agricultural Security Area application to the Board of Supervisors and opened the public hearing. The application for inclusion in the Upper Hanover Township Agricultural Security Area is for approximately 19.6 acres located at 3107 Heffner Road. The application and hearing were advertised two times in *The Town and Country* newspaper and the property was posted. The application was reviewed by the Upper Hanover Township Agricultural Advisory Board, the Montgomery County Planning Commission and the Township Planning Commission and was recommended for inclusion by the same. Mr. Bresnan asked if the Board had any questions. There being none, he asked if there were any questions from the public. There were no public comments. The public hearing closed at 7:10 PM.

Action: Mr. Woodward **moved** to approve the Baringer ASA Application. The motion was **seconded** by Mr. Laessig and was **approved unanimously**.

2. **DeMeno Property/D.R. Horton, Rezoning Public Hearing.** At 7:10 PM Solicitor Bresnan presented the DeMeno Property/D.R. Horton Rezoning Application. The application seeks to have approximately 40 acres in Upper Hanover Township rezoned from LIC1 to R2 Zoning designation. Bresnan opened the public hearing to hear testimony for the rezoning application and consideration of Ordinance 2022-01; and a stenographer was present to keep the official record of the hearing. The proposed Zoning Ordinance Amendment and Public Hearing was properly advertised, the property was posted and affected property owners were notified. The Upper Hanover Township Planning Commission recommended approval of the application. The applicant was represented by attorney Carl Weiner. John Kennedy of Kennedy & Associates, LLC gave testimony as an expert community planning witness. David Horner of Horner & Canter gave testimony as an expert traffic engineer witness. Approximately twenty residents were present to question the witnesses and Board of Supervisors.

Action: Stefan Laessig **moved** to adopt Ordinance 2022-01 Rezoning Certain Specified Properties from LIC-1 to R2. The motion was **seconded** by Steven Rothenberger. The motion **failed to pass** by a **vote of 2-2** with Supervisors Woodward and Fiorito opposed.

3. Nolt Zoning Hearing Board Application for a Dimensional Variance for a detached garage at 3724 **Layfield** Road was received and is being scheduled for March.

Committee Reports

1. **Budget and Finance Committee:** Mr. Fiorito reported that U.S. Treasury issued the Final Rules for the American Recovery Plan Act funds. The new rules allow municipalities to declare a standard allowance for up to \$10,000,000.00 of lost revenues, which eliminates the need to calculate lost revenues since the Township's award is less than that amount. The Township will need to declare this option in its April Report filed with the Treasury.

Ben Fiorito **moved** to authorize the Township Manager to select the Standard Allowance option for declaring lost revenue. The motion was **seconded** by Tim Woodward and was **approved unanimously**.

2. **Personnel Committee:** Nothing to report.
3. **Open Space, Parks & Recreation Committee:** Mr. Laessig reported that this year the Township received an application from a third and new team for use of the Camelot Park Fields. The Township didn't really have a procedure or policy in place for allocating field times and the Park Board felt it was too short of notice to tell the teams that have historically reserved the field that they need to look elsewhere. The new application was declined but the advisory committee will work on a policy, procedure, and time frame to implement for next year. Mr. Laessig also announced that there has been a repeated problem with vandalism at Macoby Run

Park and the Park Board decided to recommend removal of the portable toilet until springtime.

4. **Regional Planning Commission and Planning Committee:** Mr. Rothenberger was unable to attend the January Meeting, but he entered a written report from Bill Kalb into the record.
5. **Sewer & Water Committee:** Nothing to report.
6. **Bridge and Road Committee:** The committee is working on implementing signage improvements, speed display signs and drainage improvements.
7. **Public Safety Committee.** Mr. Woodward reported that the Township is working with the local police departments on the Township's contributions.

Township Engineer's Report

1. **Escrow Releases:**
 - a. Scott Ferguson Plan Review escrow of \$645.22. Tim Woodward **moved** to release the remaining balance. Ben Fiorito **seconded** the motion. It was **approved unanimously**.
 - b. Upper Hanover Development Associations, LLC \$643,633.56 Construction Escrow. Stefan Laessig **moved** to release the escrow as recommended by Mr. Weber. Mr. Woodward **seconded** the motion. It was **approved unanimously**.
 - c. ELC Macoby Run, LLC Escrow Release for Phase 4A in the amount of \$20,783.83. Ben Fiorito moved to release the escrow as recommended by Mr. Weber. Mr. Woodward seconded the motion. It was **approved unanimously**.
2. **2512 Quakertown Road** - May 31, 2022, new time limitation for action noted for the record.
3. **Gramm Road/Frye Road/11th Street Drainage:** Mr. Fiorito **moved** to authorize Mr. Weber to conduct stormwater analysis and meet with outside agencies at an estimated cost of \$5,000.00. Mr. Laessig **seconded** the motion. It was **approved unanimously**.

Township Manager's Report

1. **E-Newsletter.** Mr. Laessig **moved** to subscribe to Constant Contact for a cost not to exceed \$400.00 annually. Mr. Fiorito **seconded** the motion. It was **approved unanimously**.
2. **Municipal Branding.** Supervisor Dottie Diehl will be asked to work with Mrs. Klepfer to explore municipal branding.
3. **COVID-19 Employee Policy**– The Supervisors agreed that the final draft of the policy adopted by Resolution in January is satisfactory. The policy will apply to 2022 and will be reviewed at the end of the year. Supervisors asked Mrs. Klepfer to provide them with updates when time is used.

Township Solicitor's Report

No updates.

Old Business

2022 Appointments. Mr. Woodward **moved** to appoint Dale Young to the unexpired term of Sharon Bastone as Alternate Member of the Planning Commission. Mr. Fiorito **seconded** the motion which was **approved unanimously**.

New Business

1. Bids

- a. **Bituminous Seal Coat Contract (Oil & Chip Contract).** Mr. Laessig **moved** to award the one-year contract extension bid in 2021. Mr. Woodward **seconded** the motion. It was **approved unanimously**.
- b. **Propane Proposals.** Mr. Fiorito **moved** to award the contract to Eddinger at unit price of \$1.84. Mr. Laessig **seconded** the motion. It was **approved unanimously**.
- c. **Annual Road Maintenance Bids.** Authorization to solicit bids for road materials, equipment rental with operator. **Motion** by Mr. Laessig, **second** by Mr. Fiorito. It was **approved unanimously**.
- d. **Turf Care Proposals.** Mr. Woodward **moved** to authorize an RFP for Turf Care. Motion was **seconded** by Mr. Laessig. It was **approved unanimously**.

2. **McMahon Engineering Proposal for Design of Signal Improvements at Route 633 and Geryville Pike under the ARLE Grant Program.** The Board asked Mrs. Klepfer to have McMahon Associates attend the March Meeting to present their proposal and answer questions about coordination of improvements with two land development applications that are currently under review.

3. Resolutions

- a. **Resolution No. 2022-12:** Authorizing Application to the MONTCO2040 Grant Program. Action was tabled to investigate project ideas.
- b. **Resolution No. 2022-13:** PennDot E-Permitting Authorization for UHT Manager Anne W. Klepfer. **Motion** by Mr. Woodward. **Second** by Mr. Laessig. **Approved 4-0.**
- c. **Resolution No. 2022-14:** 2022 Fee Schedule Amendment. **Motion** by Mr. Fiorito. **Seconded** by Mr. Woodward. **Approved 4-0.**
- d. **Resolution No. 2022-15:** Approving FEMA DAP-1 IDA Relief Form designating Anne W. Klepfer as the Official Representative of Upper Hanover Township. **Motion** by Mr. Woodward. **Seconded** by Mr. Laessig. **Approved 4-0.**

4. Announcements

- a. New ASA Application received from Marlborough Township property owner Clare A. Reihman, 1056 Reihman Road, Green Lane, PA for approximately 38.74 acres.

Adjournment

Motion to adjourn by Mr. Woodward. **Seconded** by Mr. Laessig. **Approved** unanimously at 9:55 pm.

February 8, 2022, Board of Supervisors
Meeting Minutes

Respectfully Submitted,



Anne W. Klepfer

Township Secretary