

UPPER HANOVER TOWNSHIP BOARD OF SUPERVISORS

MEETING MINUTES

TUESDAY, March 8, 2022

The Regular Meeting of the Upper Hanover Township Board of Supervisors was called to order at 7:00 PM at the Upper Hanover Township Municipal Building, 1704 Pillsbury Road, East Greenville, PA 18041. Present were Chairman Steven R. Rothenberger, Vice-Chairman Ben Fiorito, Assistant Secretary Dorothy Diehl, member Stefan Laessig and member Timothy Woodward. Other officials present were Solicitor Joseph Bresnan, Engineer John Weber and Township Manager Anne W. Klepfer.

Citizen Comments (Non-Agenda Items)

Mr. Cliff Weber of 3250 Fennell Road in Upper Hanover Township addressed the board regarding the elected tax collector Mr. Matthew Kells. Mr. Weber alleged, and referenced, rumors that Mr. Kells no longer lives or resides in Upper Hanover Township. He also reported complaints that he has heard regarding the accuracy of Mr. Kells's tax collection records and complaints from other residents regarding Mr. Kells's availability. He asked the Board of Supervisors to investigate this problem because he feels the residents of Upper Hanover Township deserve better service.

Approval of Minutes – February 8, 2022, Regular Meeting

Mr. Fiorito **moved** to adopt the February 8, 2022, Meeting Minutes. Mr. Laessig **seconded** the motion which was **approved unanimously**.

Monthly Invoices

1. Previously Paid Bills. Mrs. Diehl **moved** to approve previously paid bills and the Monthly Bills List for March. Mr. Woodward **seconded** the motion. **Approved unanimously**.

Monthly Reports

Mrs. Klepfer asked to enter the Treasurer's Report, The State Police Report and the Building Inspection Report into the Record. Fire Marshal and Emergency Management Coordinator Shawn Shade introduced himself to the Board and read his monthly written report for the record. He noted some fire damage at Blommer Chocolates and that earlier today there was a small house fire that was put out quickly. There were two occupants, and it could have been a much worse situation. There were code enforcement issues, so the Township's Code Enforcement consultant LTL was consultant.

Special items

Allsion Lewis, Executive Director of the Upper Perkiomen Valley Chamber of Commerce presented to the Board an update on the "PerkUP" initiative, Hometown Hero Banner Program, Pathways to Successful Businesses Tours, Business Expo & Job Fair initiative and other Chamber initiatives including the updating of wayfinding signs and award nominations.

Planning and Zoning Matters

1. **Audubon LD/Residents at Hanover Age Restricted Zoning Overlay Proposal.** The Planning Commission has recommended the Board of Supervisors consider adopting the draft Age Restricted Residential Zoning Overlay that would be applied to an area consisting of ten parcels. The base zoning of those parcels would be unchanged from the respective CB, VCR and RI zoning Districts. A concept plan for a development under the overlay provisions has been reviewed thoroughly and recommended by the Planning Commission.

Action: Tim Woodward moved to authorize scheduling a Public Hearing for consideration of adoption of the proposed Overlay District. Stefan Laessig seconded the motion. **The motion carried by a vote of 4-0-1 with Steve Rothenberger abstaining.**

2. **Hoffman Planning Module – Miller Road.** Mrs. Diehl moved to approve and authorize municipal portion of the Hoffman Planning Module as recommended by the Township Engineer. The motion was seconded by Stefan Laessig and was approved unanimously.
3. **Zoning Hearing Board Application for 3724 Layfield Road (Nolt)** for variance for side yard setback for a detached garage. **Supervisors declined to intervene or to take a position.**
4. **Zoning Hearing Board Application for 1316 Frye Road (Visco)** for Variance from Rear Yard Setback. Supervisors declined to intervene to take a position.
5. **Public Announcement that an Agricultural Security Area Application for 1056 Reihman Road in Marlborough Township was received.** A hearing is scheduled for April 12, 2022, Board of Supervisors Meeting.

Committee Reports

1. **Budget and Finance Committee:** Nothing to report
2. **Personnel Committee:** Mrs. Diehl reported that Township has received written notification of Highway Forman Tom Latshaw impending retirement date. His last day on the job will be May 27, 2022, with a retirement date in July.
3. **Open Space, Parks & Recreation Committee:** Mr. Laessig reported that he and Mrs. Klepfer met with Troute Unlimited for an overview of their stream restoration project in Camelot Park, met with the new Baseball Team the Valley Heat regarding their desire to practice at Camelot Park and concern that Upper Perk Baseball is not utilizing the fields they are assigned which prevents other teams from using them; reviewed and considered an application for conducting Yoga Classes in Camelot Park. Mr. Laessig will speak with the applicant to see if there is any avenue for creating a partnership that will benefit Upper Hanover Township Residents without compromising the public and recreational use of the park. Mr. Laessig also asked for clarification on which parking lot (Camelot) is scheduled for paving this year.
4. **Regional Planning Commission and Planning Committee:** Mr. Rothenberger attended the Regional Planning Commission and listened to an informative presentation on the proposed Perkiomen Watershed Act 167 Study. He recommends authorizing Mrs. Klepfer to send a letter of support to Crystal Gilcrest. **All of the Supervisors agreed this should happen.**
5. **Sewer & Water Committee:** Nothing to report.

6. **Bridge and Road Committee:** The committee would like the Supervisors to move forward quickly with advertising for a replacement for Mr. Latshaw. They have agreed on a title change to Road Department Supervisor. Tim Woodward **moved** to authorize advertising the job opportunity. Mrs. Diehl **seconded** the motion and **it passed unanimously**.
7. **Cape Seal Bids** – The Bridge and Road Committee toured roadways in Franconia Township and Lower Salford Township to look at roads that were improved using a process called Cape Seal. They would like to try it in Upper Hanover and identified road segments and have prepared bid specifications. Ben Fiorito **moved** to authorize advertising for bids for Cape Seal. Tim Woodward **seconded** the motion which **carried unanimously**.
8. **Public Safety Committee.** Mr. Woodward reported that the Township is working with the local police departments on the Township’s contributions. Most of the items being donated to the Pennsylvania State Police Department are ready to be picked up.

Township Engineer’s Report

1. **Otts Road Bridge** – Mr. Weber has received PennDot Approvals for the Bridge structure and approval form the Authority for the water line relocation. This project will be ready to authorize for advertising for bids at the April Regular Meeting.
2. **Graber Road Culvert**- Mr. Weber is still working on obtaining the necessary environmental clearances and will be resubmitting to PA Fish & Wildlife.

Township Manager’s Report

1. Mrs. Klepfer will be attending the MCATO Conference on March 23, 2022 and if any of the Supervisors wish to attend they should let her know so that she can get them registered.

Township Solicitor’s Report

A hearing for the Church Road matter is scheduled and Mr. Bresnan will appear representing the Township.

Old Business

1. **Eagle Scout Project.** Hunter DeBlock made a presentation to the Board explaining his Eagle Scout Project at Camelot Park which consists of installing Fitness Stations at Camelot Park. He asked or Board Approval and assistance with raising the required funds to complete the project. The Board told young Mr. DeBlock that he should return to them when he knows what funding commitments he has and what he needs. The Township will also assist with heavy equipment needed and logistics. By **motion** of Mr. Woodward and **second** by Mr. Laessig, the Board **unanimously** voted to approve Mr. DeBlock’s proposal for Fitness Stations at Camelot Park.
2. **ARLE Grant Scope & Engineering Proposal.** Mr. Anton Kuhner, P.E. presented the McMahon Associates proposal dated January 27, 2022 to design, have permitted and bid the improvements to the traffic signal at 663 and Geryville Pike which is to be 100% funded by an ARLE grant. By **motion** of Mrs. Diehl and **second** by Mr. Woodward, the Board of Supervisors **unanimously** approved the McMahon Associates Proposal.

New Business

SERVICE RECOGNITION AWARDS by **motion** of Mrs. Diehl and **second** by Mr. Woodward, the following Resolutions were adopted unanimously:

- A. **Resolution #2022-16:** A Resolution Recognizing Dorothy J. Diehl for Ten Years of Service on the Upper Hanover Township Board of Supervisors
- B. **Resolution #2022-17:** A Resolution Recognizing Steven R. Rothenberger for Ten Years of Service on the Upper Hanover Township Board of Supervisors
- C. **Resolution # 2022- 18:** A Resolution Recognizing William Kalb for Fifteen Years of Service on the Upper Hanover Township Planning Commission.
- D. **Resolution #2022-19:** A Resolution Recognizing Larry Roeder for Fifteen Years of Service on the Upper Hanover Township Historical Committee.
- E. **Resolution #2022-20:** A Resolution Recognizing Greg Albanese for Fifteen Years of Service on the Upper Hanover Township Historical Committee.
- F. **Resolution #2022-21:** A Resolution Recognizing Robert Borneman for Fifteen Years of Service on the Upper Hanover Township Historical Committee.
- G. **Resolution #2022-22:** A Resolution Recognizing Thomas Henry for Five Years of Service on the Upper Hanover Township Historical Committee.
- H. **Resolution #2022-23:** A Resolution Recognizing Marlene Bieler for Five Years of Service on the Upper Hanover Township Parks and Recreation Committee.
- I. **Resolution #2022-24:** A Resolution Recognizing Catherine HummelFried for Fifteen Years of Service on the Upper Hanover Township Parks and Recreation Committee.
- J. **Resolution #2022-25:** A Resolution Recognizing Melanie Miller for Five Years of Service on the Upper Hanover Township Parks and Recreation Committee.
- K. **Resolution #2022-26:** A Resolution Recognizing Bill Fenley for Ten Years of Service on the Upper Hanover Township Parks and Recreation Committee.
- L. **Resolution #2022-27:** A Resolution Recognizing Rebekah S. Putera for Ten Years of Service as the Upper Hanover Township Representative on the Upper Perkiomen Valley Library.
- M. **Resolution #2022-28:** A Resolution Recognizing Ben R. Fiorito for Five years of Service on the Upper Hanover Township Board of Directors for The Upper Hanover Authority.

Other New Business

Resolution #2022-29: A Resolution Endorsing the Articles of Agreement of the Montgomery County Consortium of Communities and Authorizing participation. **Motion** by Mrs. Diehl and **second** by Mr. Woodward to adopt **Resolution No. 2022-29** was **approved unanimously**.

Adjournment

Motion to adjourn by Mrs. Diehl. **Seconded** by Mr. Woodward. **Approved** unanimously at 8:25 pm.

February 8, 2022, Board of Supervisors
Meeting Minutes

Respectfully Submitted,



Anne W. Klepfer

Township Secretary