

DRAFT DATE: May 3, 2023

UPPER HANOVER TOWNSHIP BOARD OF SUPERVISORS
April 11, 2023, Meeting Minutes
7:00 PM

I. Call to Order and Pledge of Allegiance to the Flag

Mr. Rothenberger called the meeting to order at 7:00 PM and led the Pledge of Allegiance to the Flag.

II. Roll Call

- Mr. Rothenberger, Chairman – *Present*
- Mr. Fiorito, Vice-Chairman and Assistant Treasurer – *Present*
- Mrs. Diehl, Assistant Secretary – *Present*
- Mr. Woodward – *Present*
- Mr. Laessig – *Present*

Also present were Township Engineer Pete Eisenbrown, Township Solicitor Joseph Bresnan, Township Manager Anne W. Klepfer, and Road Department Supervisor Jayme Benfield.

III. Citizen Comments (Non-Agenda Items)

None

IV. Approval of Minutes

- A. March 14, 2023, Regular Meeting Minutes

Stefan Laessig moved to approve the March 14, 2023, Minutes; seconded by Dottie Diehl and approved 5-0 with the notation that the trailer being sold to Marlborough Township for \$2,000 was accidentally misidentified at the March Meeting and is actually a 1974 Trailer manufactured by General Engines, Co. Inc of Thorofare, New Jersey. The minutes from October 11, 2022 also needed to be corrected.

V. Monthly

- A. Monthly Paid Bills Authorization
- B. Approval of Monthly Bills to be paid.

Tim Woodward moved to pay the monthly bills and approve the monthly bills lists; seconded by Ben Fiorito and approved 5-0.

VI. Monthly Reports

- A. **Treasurer's Report** – *The net change for the month ending March 31, 2023, was \$311,624.08 and the ending balance for all Funds was \$15,343,352.60. Mrs. Klepfer submitted the report for the meeting record.*
- B. **State Police Report** – *Month of March included 147 total incidents; 131 police incidents and 16 traffic stops. The report was entered into the meeting record.*

DRAFT DATE: May 3, 2023

- C. **Building Inspector Report** – *Submitted for the meeting record.*
- D. **Fire Marshal Report** – *Shawn Shade/Submitted for the meeting record.*
- E. **Road Report** – *Submitted for the meeting record. Mr. Benfield announced he is currently working on replacing pipes in Warner School Road and AMS is completing crack sealing on designated roads.*

VII. **Special Business** – Leanne Engle of the Upper Perkiomen Valley Chamber of Commerce introduced herself and gave an update on Chamber initiatives. They are also searching for a new Perk Up Coordinator.

VIII. **Public Hearings** – Conditional Use Application

At 7:10 PM Solicitor Bresnan opened the Conditional Use Hearing for Upper Hanover Business Center [Route 663 & Quakertown Road Warehouse] for Construction specifically relating to Sections 500-2504 (A), 500-2504 (B), 500-2504 (D) to determine if the applicant has satisfied all the conditions and requirements for grant of approval to undertake construction work of a type permitted by conditional use on steep slopes of less than 25%. Present were representatives of the Applicant and their legal representative Bernadette Kearny. Mr. Bresnan announced that at the applicant's request, the hearing is being continued in order for them to obtain an easement from the neighboring property for the entrance drive which also contains steep slopes between 15% and 25%. Mr. Bresnan said that there is no date yet for the next hearing, and therefore it will be re-advertised and property owners within 500' will receive direct notification again. It was noted for the record that there were three residents in attendance for the hearing.

IX. **Planning & Zoning Matters** – Joe Bresnan

- A. **Allen J. & Elaine E. Strimpel Living Trust Lot Line Adjustment Plan, 1165 & 1169** – Approval of Waivers Requested in 4/3/23 Urwiler & Walter Letter; Consideration of Preliminary/Final Plan Approval.

Dottie Diehl **moved** to adopt Resolution **No. 2023-15** granting Preliminary/Final Plan Approval to the Allen J. and Elaine E. Strimpel Living Trust Lot Line Adjustment Plan and setting forth the conditions thereto. The motion was **seconded** by Tim Woodward and **approved 5-0**.

X. **Reports**

- A. **Budget & Finance** – Ben Fiorito reported on the CD and Term Investment Management activities for the month. As the term accounts at PLIGIT mature they are being reinvested in 365-day CDs.
- B. **Personnel** – Dottie Diehl had no updates.
- C. **Open Space, Parks, and Recreation** – Stefan Laessig reported that he and a Parks Board member met with a representative from Montgomery County regarding the Pickle Ball Courts Grant Application for Macoby Run Park. The review of the Township's application raised concerns about noise complaints. Also, the Eagle Scout Allison Milani completed her trail connection project at Mill Hill Preservation, and the fence cap toppers for the softball fields have been delivered.

DRAFT DATE: May 3, 2023

- D. Regional Planning and Planning Committee – Steven Rothenberger reported that several members of the Regional Planning Committee are interested in cohosting an electronics drop-off event. Upper Hanover Township Board members were in favor also. The details are still being worked out.
- E. Sewage and Water Committee – Ben Fiorito reported that TUHA received a \$1,000,000 grant from the Commonwealth Financing Authority/DCED to offset a \$5.5 million dollar water line replacement project. The Authority will still have to finance approximately \$4.5 million dollars.
- F. Bridge and Road Committee – Steve Rothenberger or Ben Fiorito
 - 1. Dottie Diehl **moved** to approve the purchase of a John Deere 2.75 yd Bucket attachment for the Township’s loader for \$18,015.63; a John Deere 60”x60” Forks attachment for \$5,867.19; and an 8’ Basket attachment from Stoney Creek Rentals for \$2,875. Motion was **seconded** by Tim Woodward and approved by a **vote of 5-0**.
- G. Public Safety Committee – Dottie Diehl
 - 1. Mrs. Diehl reported that the invoice from Witmer Public Safety Group for \$2,325.60 approved on the Bills List is part of the annual donation to the Upper Perk Police Department.

- XI. Township Engineer’s Report – Mr. Eisenbrown

Mr. Eisenbrown reported that one lane of the Otts Road Bridge will need to be milled and overlaid again to correct the drainage problem.

- XII. Township Manager’s Report – Anne Klepfer
 - A. Meeting Room Audio Equipment Quotes – Four Quotes Obtained. Stefan Laessig **moved** to approve the quote from Eds TV for \$12,508.00 excluding any electrical or networking costs. The motion was **seconded** by Tim Woodward and **approved 5-0**.

- XIII. Township Solicitor’s Report – Mr. Bresnan
 - A. Report on Tax Collector Issue—Mr. Bresnan will have something to report to the Board next week.
 - B. Upper Hanover IDA Status Change Request. Mr. Bresnan is recommending that the IDA stop meeting unless they have new business and file paperwork to indicate the IDA is inactive for 2023. They still need to meet to finish up business procedural items for 2022. The Board of Supervisors is in favor of this.

- XIV. Old Business
 - A. Route 663 and Geryville Pike Traffic Signal Project – Authorization to advertise for bids and post on PennBid. Target award date is June 13, 2023.

Ben Fiorito **moved** to authorize advertising bids for the Traffic Signal Upgrades at Route 663 and Geryville Pike. Motion **seconded** by Dottie Diehl and **approved 5-0**.

Helen Lam of McMahon Associates asked the Board if they would like to apply for an ALRE Grant for a Traffic Signal Ahead Signal at Route 663 and Kutztown Road. She would first attend a scoping Meeting with PennDOT to determine feasibility. The Board is in favor of this initiative.

DRAFT DATE: May 3, 2023

XV. New Business

- A. **Resolution No. 2023-14: QNB Bank Resolution Updating Authorized Signatures and Bank Policy.**

Motion by Tim Woodward to adopt Resolution No. 2023-14; **seconded** by Stefan Laessig and **approved 5-0.**

- B. Agricultural Security Application for Inclusion received for 16.64 Acres owned by Stephen and Carin Void at 2685 Upper Ridge Road in Marlborough Township. The Board of Supervisors acknowledged receipt of the application.

C. Bid Awards

1. 2023 Equipment:

Ben Fiorito moved to award the 2023 Equipment Rental Contract to Yarnell Paving, Inc. for estimated contract value of \$53,320 in accordance with the unit prices submitted with the bid opening of 3/27/23. Motion was **seconded** by Tim Woodward and was **approved 5-0.**

2. 2023 Road Materials:

Tim Woodward **moved** to award the 2023 Road Materials Bid to Highway Materials Inc. in accordance with unit prices submitted with the bid opening of 3/27/23 for all Superpave products and #1, #1B, #2A and #2B Aggregates. Motion was **seconded** by Stefan Laessig and was **approved 5-0.**

3. 2023 Bid for 2PI Stockpile Patch/EZ Street to American Bituminous in accordance with the Bids open 3/27/23. **No Contract Awarded.**

XVI. Adjournment & Next Meeting Date

- A. Next Meeting is Tuesday, May 9, 2023
- B. Adjournment – **Motion** by Tim Woodward, **seconded** by Dottie Diehl and **unanimously** adjourned at 7:50 PM.

Respectfully submitted,



Anne W. Klepfer
Recording Secretary