

UPPER HANOVER TOWNSHIP BOARD OF SUPERVISORS

MEETING MINUTES

TUESDAY, August 9, 2022

Board of Supervisors Chairman Steven R. Rothenberger called the meeting to order at 7:00 PM at the Upper Hanover Township Building, 1704 Pillsbury Road, East Greenville, PA and led in the salute to the flag. Present for the meeting were Vice-Chairman Ben Fiorito, Assistant Secretary Dorothy Diehl, Supervisor Stefan Laessig and Supervisor Timothy Woodward. Also present were Township Solicitor Joseph Bresnan, Esquire, Township Engineer John Weber, Township Manager Anne Klepfer and Road Department Supervisor Jayme Benfield.

**Citizen Comments (non-agenda items)**

There were no public comments on non-agenda matters.

**Approval of the Minutes**

Stefan Laessig **moved** to approve the July 12, 2022, Meeting Minutes subject to an amendment on page 3 paragraph B. Mr. Woodward **seconded** the motion, and the minutes **were approved 5-0**.

**Monthly Invoices**

Mrs. Diehl **moved**, and Mr. Laessig **seconded** to approve the August 9, 2022, Bills List for Payment, and the previous monthly bills for payment. The motion **carried 5-0**.

**Monthly Reports**

**Treasurer's Report** – The Treasurer's Report was entered into the Record as Amended by Assistant Treasurer Ben Fiorito.

**State Police Report** – There were a total of 107 incidents, 103 Police Incidents and 4 Traffic Stops.

**Building Inspector Report** – The Building Inspector's Report was entered into the Record.

**Fire Marshal's Report** – The Fire Marshal's reports were entered into the Record.

**Road Report** – Mr. Benfield stated that the contractor and his crew have been working closely to address failures in certain roads caused by constant high temperatures. They are treating the damaged areas with screenings and will monitor the situation to determine if sweeping is necessary. Mr. Benfield's monthly report was entered into the Record.

**Public Hearings**

- A. **Public Hearing** for Conditional Use Approval Community Bible Fellowship Church. This hearing was administratively continued to a date to be determined by the applicant. The application will be re-advertised, and the posting and notification process will be done anew.

**Planning and Zoning – Mrs. Klepfer**

- A. Traffic Engineer Sandy Koza from McMahan Associates addressed the Board with a project update for the Geryville Pike and Route 663 ARLE Funded Traffic Signal Upgrade. The Board

wants the project scope to include adding a dedicated left turn lane & signal for traffic turning onto Route 663. As submitted, the traffic data does not support the warrant for that improvement. The Board asked Ms. Koza to obtain and evaluate 2021 and 2022 Crash Data and to use the Highest Impact Use Category for the proposed Q-Town 4 Warehouse Project with entrance to 663 at Northgate Blvd. Ms. Koza agreed to revisit this matter and also see if she can include traffic counts from the proposed Logistics Center on Route 29 Gravel Pike.

Ms. Koza also reviewed the Act 209 Planning Process along with the costs and benefits of implementing an Act 209 plan. It would cost between \$50,000 and \$75,000 to complete the study. Due to the size of the Township, three service areas would be required. Further evaluation by the Board is needed, and they thanked Ms. Koza for reviewing the process with them.

- B. Knoll request to adjust the traffic signal timing at Water Street and Gravel Pike during dismissal time. This item was moved up on the agenda to discuss with Ms. Koza. Mr. David Campolongo indicated that the shifts at Knoll used to be staggered so getting through the light wasn't as difficult. However, their shifts now change at 2:30 and traffic is stacking up at the light. Ms. Koza indicated that they would need to observe traffic and take traffic counts during a shift change to evaluate the signal timing and make an application to PennDOT to change the timing on the permit. The Board of Supervisors agreed to have McMahon Associates perform this study and suggested that it be done when school is in session due the extensive number of busses that use Water Street.
  
- C. **East Wind Farm Tract Subdivision Waiver Requests** a four-lot subdivision/lot line adjustment plan with three lots in New Hanover Township and one lot in Upper Hanover Township. The applicant's representative Cynthia Smith was present and reviewed the LTL 8/5/22 Letter of Recommended waivers with the Board of Supervisors. Stefan Laessig **moved** to grant Waivers 1-7; agreed with the deferral referenced in # 9 with a note added to the plan and to deny the waiver requested in #8. The motion was **seconded** by Tim Woodward. The waivers will be incorporated into a Resolution stating future action by the Board prepared by Solicitor Bresnan. **The motion was approved 5-0.**

### Committee Reports

- A. Budget and Finance Committee – Mr. Fiorito
  - 1. Univest Bank Relationship Money Market Account currently at 2.5% interest: Tim Woodward **moved** to authorize Chairman Rothenberger, Assistant Treasurer Fiorito and Township Manager Anne Klepfer to open the bank account and invest \$1,000,000.00. The motion was **seconded** by Stefan Laessig and was **approved 5-0.**
- B. Personnel Committee – Mrs. Diehl and Mr. Woodward – No Report.
- C. Open Space, Parks and Recreation Committee – Mr. Laessig
  - 1. Port-o-potty for Mill Hill Open Space/Boy Scout Cabin – estimated \$142/month base rate. By **motion** of Stefan Laessig and **second** by Tim Woodward the Board authorized spending \$175 or less on a port-o-potty for Mill Hill. **The motion carried 5-0.** They will review usage in six months. In a separate matter, the Board directed Mrs. Klepfer to

have the port-o-potty removed from Camelot Park during months when the permanent restrooms are open.

- D. Regional Planning and Planning Committee – There was no meeting in July.
- E. Sewer and Water Committee – No Report
- F. Bridge and Road Committee – Mr. Fiorito and Mr. Rothenberger
  - 1. Pipe Lining Quotes – not ready for any approvals. The Committee is working with three vendors to get quotes and determine if the projects are viable.
  - 2. The Board directed Mr. Bresnan to give a two-week deadline for the Graber Road Driveway pipe replacement project.
- G. Public Safety Committee – Mrs. Diehl commented on how great the shop looks with all of the reorganization and safety containment areas implemented.

#### Township Engineer's Report – Mr. Weber

- A. Glenwood Chase Road Closure & Detour Plan Request – This matter was tabled because neither the developer nor their contractor were present.
- B. Otts Road Bridge Project Update – the beams have been removed this week and they are starting work on installing the new water line.
- C. Line Painting Quotes. Ben Fiorito **moved** to divide the scope of work into two contracts and award the thermos plastic work to the low bidder for that work and the standard road paint items to the other contractor; if the contractors are not agreeable to this arrangement, then the total contract would be awarded to Guidemark for \$64,720.00. The motion was **seconded** by Stefan Laessig and **approved 5-0**.
- D. Code Enforcement – MH II Pennsburg LLC, 2512 Quakertown Road. By **motion** of Mrs. Diehl and **second** by Stefan Laessig, the Board **voted 5-0** to authorize LTL to file citations for code violations at 2512 Quakertown Road as necessary.

#### Township Manager Report – Mrs. Klepfer

- A. **Resolution No. 2022-41:** A Resolution Amending Resolution No. 2022-40 and Authorizing Application to the Commonwealth Finance Authority (CFA) for a Multi-Modal Grant for the Saint Paul's Church Road Bridge project. Dottie Diehl **moved** to adopt Resolution No. 2022-41 Ben Fiorito **seconded** the motion which was **approved 5-0**.
- B. **James Road Speed Display Sign Installation Quotes.** Mrs. Klepfer said she has only received one quote from Lenni Electric Corporation for \$7,240 with the Township installing the base and poles or \$15,498 for them to do all the work. The Board tabled this matter to investigate additional quotes and investigate whether the entire installation can be handled inhouse.
- C. **Sprinkler System Repair Quote & Service Contract.** By Motion of Stefan Laessig and second by Tim Woodward the Board voted 5-0 to approve three quotes from Anchor Fire Protection.
  - 1. Repair of Leak \$899
  - 2. 3 year & 5 year Recommended Maintenance \$1,275
  - 3. Five-year Maintenance Agreement \$625 with 5% cost of material and labor escalation clause.

**Township Solicitor's Report**

- A. Upper Hanover Township v Richard Kolb et al [Powderbourne Sportsman's Club, Inc.] settlement agreement was approved and signed by the Judge. Steve Rothenberger also reported that Powderbourne representatives contacted him to confirm that the required landscaping planting has been completed.

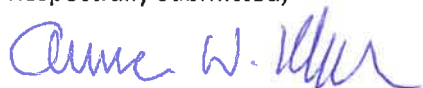
**New Business**

Mrs. Klepfer brought up a request to install trail cams at Mill Hill Preserve, Camelot Park and Macoby Run Park. Mr. Rothenberger asked her to price out the cameras and "bear boxes" to protect them as well as signage.

**Meeting Announcement & Adjournment**

- A. Next Meeting is September 13, 2022
- B. Adjournment – Tim Woodward **moved** to adjourn at 9:24 PM. Stefan Laessig **seconded** the motion, and the meeting was adjourned.

Respectfully submitted,



Anne W. Klepfer

Township Secretary