

UPPER HANOVER TOWNSHIP BOARD OF SUPERVISORS

MEETING MINUTES

Wednesday, November 9, 2022

Board of Supervisors Chairman Steven R. Rothenberger called the meeting to order at 7:00 PM at the Upper Hanover Township Building, 1704 Pillsbury Road, East Greenville, PA and led in the salute to the flag. Present for the meeting were Vice-Chairman Ben Fiorito, Assistant Secretary Dorothy Diehl, Supervisor Stefan Laessig and Supervisor Timothy Woodward. Also present were Township Solicitor Joseph Bresnan, Esquire, Township Engineer John Weber, Township Manager Anne Klepfer and Road Department Supervisor Jayme Benfield.

Mr. Rothenberger announced that a Personnel Meeting was held October 25, 2022, prior to the Budget Work Session. No action was taken by the Board.

Citizen Comments (non-agenda items) – None

Approval of the Minutes

Dottie Diehl **moved to approve** the October 11, 2022, Regular Meeting Minutes and the October 25, 2022, Budget Work Session Minutes. Mr. Woodward **seconded** the motion, and the minutes **were approved 5-0**.

Monthly Invoices

Mr. Fiorito **moved**, and Mr. Laessig **seconded** to approve the November 7, 2022, Bills List for Payment, and the previous paid monthly bills subsequent to the last Bills List. The motion **carried 5-0**.

Monthly Reports – All monthly Reports were entered into the Record

- **Treasurer's Report** – The Treasurer's Report was entered into the Record.
- **State Police Report** – There were a total of 108 incidents, 107 Police Incidents and 1 Traffic Stop.
- **Building Inspector Report** – The Building Inspector's Report was entered into the Record.
- **Fire Marshal Report** – The Fire Marshal's reports were entered into the Record.
- **Road Report** – The Road Supervisor's Report was entered into the Record. Mr. Benfield noted that he completed the stormwater pipe replacement work adjacent to St. Paul's Church cemetery and that the Gramm and Frye Road stormwater work was next on his list.

Public Hearings - None

Planning and Zoning

- A. **802 Gravel Pike Partners, LLC (Acorn Lofts), Multiple Dimensional Variances.** This application was reviewed by the Planning Commission and the Board of Supervisors at the Joint Meeting on November 2, 2022 with the applicant present. The Board is generally in favor of the project moving forward and wishes to take no formal position on the ZHB application. The Board is in favor of maximizing the amount of parking provided.

Committee Reports

- A. Budget and Finance Committee – Mr. Fiorito

1. Mr. Fiorito announced a General Fund Budget with \$3,547,404 in Revenue and \$3,985,712.00 in expenses that includes the continuation of the Otts Road Bridge Replacement from 2022. The Budget also includes the budgeting for a Replacement Mack Dump Truck and Ford 550 Truck from the American Rescue Plan funds, which must be spent by the end of 2024. Other projects, such as the St. James Road Bridge replacement will only move forward if grant funding is awarded to the Township.

Tim Woodward **moved** to authorize the advertisement of the proposed 2023 Operating budget, Public Comment Period and consideration of adoption at the December 13, 2022, Meeting. The motion was **seconded** by Stefan Laessig and **approved 5-0**.

- B. Personnel Committee – Mrs. Diehl and Mr. Woodward had nothing to report
- C. Open Space, Parks and Recreation Committee – Mr. Laessig reported the Eagle Scout is almost ready to make his purchases for the exercise equipment for Camelot Park. Also, the Park Board and Administrative Staff have agreed upon a process with deadlines and have revised the application form for use of athletic fields by athletic clubs or teams.
- D. Regional Planning and Planning Committee – Mr. Rothenberger noted that Eric Jarrell from Montgomery County Planning Commission is still making presentations to each community regarding the Comprehensive Plan Update.
- E. Sewer and Water Committee – No updates.
- F. Bridge and Road Committee – Mr. Fiorito and Mr. Rothenberger
 1. Tim Woodward **moved** to authorize purchasing the Ford 550 cab and chassis from Sands Ford of Red Hill for \$66,800 and the Body from Mid-Atlantic Municipal, LLC for \$30, 137 for a total cost of \$96,937.00. The motion was **seconded** by Stefan Laessig and was **approved 5-0**.
- G. Public Safety Committee – Mrs. Diehl reported that she is gathering the needs of each of the police departments the Township supports and plans on having that information for the Board next month.

Township Engineer's Report – Mr. Weber

- A. Otts Road Bridge Project Update – Payment Request #3 in the amount of \$144,908.67 (\$23,917.62 in water-line work) **approved 5-0** by **motion** of Dottie Diehl and **seconded** by Ben Fiorito in accordance with the LTL Recommendation Letter dated 11/1/2022.
- B. **Resolution No. 2022-42** approving the Sewage Planning Module Plan Revision for the 2512 Quakertown Road Project, was **approved by 5-0** vote by **motion** of Tim Woodward and **second** by Stefan Laessig.
- C. **Review of Pipe Lining Quotes & Options** – for Church Road, Surry Road and Lantern Lane was deferred until next month.
- D. **Code Enforcement Activity** – Mr. Weber reported that the follow up inspection of 1107 Church Road has not occurred yet due to illness; however, he spoke to the property owner who stated he is compliant with the exception of 4 extra turkeys that will be processed for Thanksgiving.
- E. **Project Completions** – Mr. Weber Reported that the School District made the necessary repairs with in-house labor, and just has a couple of trees to plant and he will then be able to sign off on completion of the project.

Township Solicitor's Report

- A. **Resolution No. 2022-47** would approve the commitment of open space preservation funds in the amount of 15% of the purchase price and authorize execution of the Agreement to partner with Montgomery County to purchase an Agricultural Easement on the Yerger Farm on Schwoyer Road.

No action was taken on the Resolution. The Board asked Mr. Bresnan to confirm with the County that the Township's participation and contribution is optional and that if they decline to participate, the farm will still be preserved with County funds.

- B. Mr. Gus Meinzer and his legal representative, Mr. Chris Mullaney were present to ask the Township to grant a driveway access easement from Sofa Road to Mr. Meinzer's property that abuts Township open space but has no access to Sofa Road. The property has road frontage on Water Street but due to creeks and waterways is inaccessible. Mr. Meinzer is willing to compensate the Township for the fair market value of the easement.

After discussion it was agreed that Mr. Meinzer would prepare a more detailed sketch indicating the proposed dimensions and location of the easement and provide confirmation from the County, that granting the easement would be permitted under any covenants on the preserved open space.

Township Manager Report – Mrs. Klepfer

- A. Signal Maintenance Contract – by **motion** of Stefan Laessig and **second** by Dottie Diehl, the Board **voted 5-0** to award the Traffic Signal Maintenance Contract to Signal Services for \$2,030.
- B. Rental Registration Ordinance – the Board directed Solicitor Bresnan to prepare an ordinance for adoption that would Repeal the current Zoning Requirements that rental units be registered with the Township.

New Business

- A. Appointments to Boards and Committees – The Board was agreeable listing ways residents can volunteer and noting where vacancies exist in a newsletter.

Meeting Announcement & Adjournment

- A. The Next Regular Meeting of the Board of Supervisors will be Tuesday, December 13, 2022.
- B. Adjournment – Mr. Woodward **moved** to reconvene the Regular Meeting and Adjourn the Regular Meeting at 8:20 PM. The motion was **seconded** by Stefan Laessig and the meeting was **unanimously adjourned**.

Respectfully submitted,



Anne W. Klepfer

Township Secretary