

**UPPER HANOVER TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES OF DECEMBER 14, 2021**

Call to Order and Roll Call

The meeting of December 14, 2021, was called to order at 7:00 p.m. by Chairman Fried followed by the pledge of allegiance to the flag. Township Supervisors in attendance were Dottie Diehl, Eugene Fried, Ben Fiorito, Steven Rothenberger and Timothy Woodward. Staff members in attendance were John Weber, Township Engineer, Joseph Bresnan, Township Solicitor, Thomas Latshaw, Road Foreman and Stanley W. Seitzinger, Jr., Township Manager.

Citizen Comments

Melanie Cunningham of the Upper Perkiomen School District inquired on the status of an agreement relating to tree replacement at the Middle School project. Mr. Bresnan indicated that he was in communication with the school district solicitor to finalize the Agreement.

Special Item

Historical Committee Presentation

The members of the Upper Hanover Township Historical Committee presented Township Manager Stanley Seitzinger, Jr. with a commemorative, historical map of Upper Hanover Township thanking Mr. Seitzinger for his years of cooperation and support.

Approval of Minutes

Mr. Rothenberger moved to approve the Upper Hanover Township Board of Supervisors meeting minutes of November 9, 2021 and the special meeting minutes of November 17, 2021. The motion was seconded by Mr. Fiorito and carried unanimously.

Monthly Invoices

A. Previously Paid Bills Authorization

There were not any previously paid bills listed for the month.

B. Approval of Monthly Bills to be Paid

Mrs. Diehl moved to approve the monthly bills payment in the General Fund in the amount of \$239,684.90 Parks and Recreation Fund in the amount of \$1,833.96 and Escrow Fund in the amount of \$21,401.84. The motion was seconded by Mr. Woodward and carried affirmatively.

Monthly Reports

A. Treasurer's Report

Manager Seitzinger entered the monthly Treasurer's Report into the record.

B. State Police Report

Manager Seitzinger entered the State Police Report into the record.

C. Building Inspector Report

Manager Seitzinger entered the Building Inspector Report into the record.

D. Fire Marshal Report

Manager Seitzinger entered the Fire Marshal Report into the record.

E. Road Report

Road Foreman Latshaw entered the Road Report into the record.

Special Items

A. Resolution #2021-33, Eva A. Fabiani, Bookkeeper – Twenty Year Service Recognition Award, and Resolution #2021-34, David S. Conrad, Equipment Operator – 15 Year Service Recognition Award

Mr. Woodward moved to approve Resolutions #2021-33 and #2021-34. The motion was seconded by Mrs. Diehl and carried unanimously. Copies will be presented to Mrs. Fabiani and Mr. Conrad at a later date.

B. Resolution #2021-36, Stanley W. Seitzinger, Jr. – Retirement Service Recognition Award

Mr. Rothenberger moved to approve Resolution #2021-36. The motion was seconded by Mr. Fiorito and carried unanimously.

Chairman Fried noted that a copy of the resolution had been presented to Mr. Seitzinger at a luncheon held the previous Friday.

C. Joseph L. Adam – Retirement Service Recognition Award

The Board of Supervisors presented a Retirement Service Recognition Award to Joseph L. Adam for his 24 years of work with Upper Hanover Township as an Equipment Operator in the Highway Department.

Planning and Zoning

A. DeMeno Property/D.R. Horton, Rezoning Public Hearing – January 11, 2022

Manager Seitzinger reported that the public hearing was scheduled for the next Board of Supervisors meeting on January 11, 2022.

Committee Reports

A. Budget and Finance Committee – Mr. Fiorito

1. Resolution #2021-35 – Adoption of 2022 Township Budget

Finance Committee Chairman Fiorito presented an overview of the 2022 Township Budget.

Mr. Rothenberger moved to adopt Resolution #2021-35 for the adoption of the 2022 Township Budget. The motion was seconded by Mr. Woodward and carried unanimously.

2. 2022 Salary Schedule

The Board of Supervisors agreed to approve a 4% across the board salary increase for the 2022 salary schedule. It was further agreed that the annual hourly rate for Kristin Walcott should be rounded to an even \$18 per hour.

B. Personnel Committee – Mrs. Diehl and Mr. Woodward

1. Township Manager Employment Agreement Approval

Mrs. Diehl introduced Anne Klepfer as the new Township Manager to commence employment on January 3, 2022.

Mrs. Diehl moved to approve the Township Manager employment agreement with Anne Klepfer. The motion was seconded by Mr. Rothenberger and carried unanimously.

C. Open Space, Parks and Recreation Committee – Mr. Fried

The minutes of the previous meeting were entered into the record. It was noted that the next meeting of the Parks and Recreation Committee is scheduled for the fourth Monday in January.

D. Regional Planning and Planning Committee – Mr. Rothenberger

Mrs. Bastone of the Upper Hanover Township Planning Commission provided an update and reported upon a survey underway related to a planned update of the Regional Comprehensive Plan.

E. Sewer and Water Committee – Mr. Fiorito

Mr. Fiorito reported that he would report upon the Upper Hanover Authority budget at the next meeting.

F. Bridge and Road Committee – Mr. Fiorito and Mr. Fried

There was nothing new to report.

G. Public Safety Committee – Mr. Fried and Mr. Woodward

Mr. Fried reported upon recent purchases for the Upper Perkiomen Police Department.

Township Engineer’s Report – Mr. Weber

Mr. Weber, Township Engineer, provided a monthly update and reported that interim repairs were underway on a sinkhole at Graber Road.

Mr. Rothenberger moved to approve escrow release #1 in the amount of \$351,344.69 for Northgate Commercial Lot 2 (Wawa). The motion was seconded by Mr. Woodward and carried unanimously.

Township Manager’s Report – Mr. Seitzinger

Manager Seitzinger expressed his appreciation to the Board of Supervisors for their years of support.

Township Solicitor’s Report – Mr. Bresnan

Mr. Bresnan provided an update on a code enforcement matter at 1107 Church Road.

Old Business

A. John Miller & Son Yard/Leaf Waste Recycling Agreement One Year Extension

The Board of Supervisors agreed to accept an increase in the haul rate from \$225 to \$250 per haul in order to continue the current agreement with John Miller & Son for one additional year.

B. Modern Power Systems Generator Maintenance Agreement One Year Extension

The Board of Supervisors agreed to accept a \$10 per year increase for the extension of the agreement for one year.

New Business

A. Request for Letter of Support – Watershed-Wide Stormwater Planning for the Perkiomen Watershed Counties of Montgomery, Bucks, Lehigh, and Berks

Discussion ensued. It was recommended that a representative attend the meeting to further discuss the proposed project.

Special Items

A. Eugene F. Fried, Township Supervisor, Service Recognition Award

The Board of Supervisors thanked Mr. Fried for his years of service and leadership. A resolution from the Pennsylvania State Association of Township Supervisors and a service recognition plaque from Upper Hanover Township were presented to Mr. Fried. Mr. Fried thanked the board and stated that, “It’s been an honor and a privilege to serve Upper Hanover Township.”

Adjournment

Mr. Rothenberger moved to adjourn the meeting at 7:56 p.m. The motion was seconded by Mrs. Diehl and carried unanimously.

Respectfully Submitted,



Stanley W. Seitzinger, Jr.
Township Manager

